



**WWTP DESIGN REQUEST FORM**

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Address: \_\_\_\_\_ Job Number: \_\_\_\_\_

State: \_\_\_\_ County: \_\_\_\_\_ Local: \_\_\_\_\_

Municipal: \_\_\_\_ Private: \_\_\_\_ Prevailing Wage: Yes \_\_\_\_ No \_\_\_\_ Sales Tax: Yes \_\_\_\_ No \_\_\_\_

Engineer/Consultant: \_\_\_\_\_ Owner: \_\_\_\_\_

Contact: \_\_\_\_\_ Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

**Requested Delivery Date:** \_\_\_\_\_

**INFORMATION REQUESTED:**

**Level 1: Preliminary Budget Based on Past Projects**

*No Engineer Input  
No proposal or limited proposal  
No layout drawing  
<1 week delivery*

**Level 2: Budget with Standard Influent & Effluent Limits**

*Limited engineering input  
Budgetary proposal with preliminary tank layout  
No quotes for equipment  
1-2 week delivery*

**Level 3: Budget with Specified Influent & Effluent Limits**

*Preliminary engineering design  
Budgetary proposal with preliminary tank layout  
No quotes for equipment  
2-4 week delivery*

**Contract Proposal**

*Preliminary engineering design  
Contract proposal  
Quotes on all equipment  
Preliminary Drawings if requested  
3-6 week delivery*

Project Notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## WWTP DESIGN REQUEST FORM

### Influent Parameters (Mg/l)

Average GPD: _____	Fats/Oils: _____	Force Main	Gravity
Peak Flow Factor: _____	PH: _____		
Max GPD: _____	Alkalinity: _____		
BOD: _____	TKN: _____	Max GPM if pumped _____	
COD: _____	TN: _____		
TSS: _____	TP: _____	Annual Pound Loading Cap TN _____	
VSS: _____	OP: _____	Annual Pound Loading Cap TP _____	
NH3-N: _____			

Shall we use the standard assumed values listed below? \_\_\_\_\_ (Y/N)

BOD: <u>250</u>	Phosphorus: <u>10</u>
TSS: <u>250</u>	TKN: <u>40</u>
	PH: <u>6-9</u>

### Effluent Parameters (Mg/l)

BOD: _____	Fecal Coliform: _____	Final Discharge Point: _____
TSS: _____	Phosphorus: _____	Gravity: _____
TRC: _____	TN (TKN+NO2+NO3): _____	Pumped: _____
DO: _____	NH3-N: _____	

### Plant Site

#### Geotech Report

	Available
	Not Available
	No Investigation

Design 100 Year Flood	_____
Design Ground Water Elevation	_____
Plant Elevation Above Grade	_____

#### Site Discharge

Stream	
Drainfield	
Other	

### Additional Notes:

Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_